



# Arkansas Secretary of State

## Cole Jester

500 Woodlane Avenue, Suite 256, Little Rock, AR 72201

501-682-3409 • [www.sos.arkansas.gov](http://www.sos.arkansas.gov)

## REGISTRATION OF FACSIMILE SIGNATURE & SEAL OF NOTARY PUBLIC

Arkansas law permits notaries public who regularly notarize certain commercial documents to use a facsimile signature and seal. Included documents might be a bill of sale of certain parts or merchandise, for example. Documents transferring or otherwise dealing with real estate cannot be notarized with a facsimile signature. The notary must register his or her manual signature with the Arkansas Secretary of State's office, and other persons signing the commercial documents must also register with the state their consent to the notary's use of a facsimile signature.

### **21-14-201. Definitions.**

As used in this subchapter:

(1) "Facsimile signature" means the reproduction by engraving, imprinting, stamping, or other means of a manual signature of a notary public;

(2) "Facsimile seal" means the reproduction by engraving, imprinting, stamping, or other means of the seal of office of a notary public, containing the information described in § 21-14-107(b)(2); and

(3)(A) "Commercial document" means any instrument, certificate, report, billing, affidavit, or other document which is required to bear a notary certificate by the terms of a purchase order, contract, bid specification, construction standard, testing standard, or other commercial standard, specification, or practice.

(B) The term "commercial document" shall not include any deed or other instrument in writing for the conveyance of any real estate or by which any real estate may be affected in law or equity.

*History. Acts 1995, No. 200, § 1.*

### **21-14-202. Use of facsimile signatures and seals authorized — Filing required.**

Any notary public may affix a notary certificate bearing the notary public's facsimile signature and facsimile seal in lieu of the notary public's manual signature and rubber or embossed seal on a commercial document, after filing with the Secretary of State:

(1) The notary public's manual signature certified by the notary public under oath;

(2) A general description of the types of commercial documents to be notarized by facsimile signature and seal;

(3) The name and manual signature of any other person or persons signing the commercial documents by manual or facsimile signature; and

(4) The written consent of any other person or persons signing the commercial documents to the use of the notary public's facsimile signature and facsimile seal on the commercial documents.

*History. Acts 1995, No. 200, § 1.*



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### REGISTRATION OF FACSIMILE SIGNATURE and SEAL OF NOTARY PUBLIC

**Residential Address:**

Address:

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

**Mailing Address (If different from above residential address.):**

Address:

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

STATE OF ARKANSAS

COUNTY OF \_\_\_\_\_

**1. Oath of Notary Public:**

I, \_\_\_\_\_, the undersigned notary public do hereby certify under oath to the Secretary of State pursuant to the provision of A.C.A 21-14-202 that my manual signature is as follows:

\_\_\_\_\_  
(Manual Signature)

**2. General description of the type of commercial document to be notarized by facsimile signature and seal:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Name and manual signature of other person(s) signing the commercial document. Furthermore by signing below I consent to the use of a facsimile signature and seal on the above-described document as described in A.C.A. 21-14-201:**

Name	Signature	Date
_____	_____	_____

Subscribed and sworn to before me, the undersigned Notary Public within and for the State of Arkansas and County of \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public (Seal)

My commission expires: \_\_\_\_\_